

## Gift aid declaration form

If you are a UK taxpayer MicroLoan can claim back 25p for every £1 you give, at no extra cost to you. In order for us to claim gift aid on your donations you need to be paying enough income or capital gains tax in the UK, in relation to the tax year (6<sup>th</sup> April one year – 5<sup>th</sup> April of the next year), to cover the amount that we will reclaim.

All you need to do is complete this form, tick the gift aid box below and send it to:

MicroLoan Foundation  
1 Canal Court, 152-154 High Street, Brentford,  
TW8 8JA

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Title: \_\_\_\_\_

First name: \_\_\_\_\_

Surname: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Postcode: \_\_\_\_\_

Tel No: \_\_\_\_\_

E-Mail: \_\_\_\_\_

I am a UK taxpayer and would like MicroLoan Foundation to reclaim the tax on all donations I have made for the past 4 years until further notice.

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I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all my donations it is my responsibility to pay any difference.

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If for any reason you become ineligible for Gift Aid by ceasing to pay enough tax to cover the Gift Aid recovered then please do let us know so that we may update our records. More information can be found at <https://www.gov.uk/donating-to-charity/gift-aid>

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.